CRIGGLESTONE PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 6th October 2026 6pm in The Village Institute, High Street, Crigglestone, WF4 3EB

Present: Cllrs: P Denton (in the chair), P Crompton, J Ellis, M Oxspring, P Daniels, A Roe, L Johnson, A Wilby
Attendees: Sarah Knowles – Clerk/RFO
Members of the public: D. Cllr James Johnston

131. MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND A PUBLIC SESSION AT THE BEGINNING OF THE MEETING FOR A MAXIMUM OF 15 MINUTES None present

132. TO RECEIVE APOLOGIES AND ACCEPT REASONS FOR ABSENCE
Absent – Cllr N Clews, Cllr J Craven

133. TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Crigglestone Parish Council Code of Conduct for Members and by the Localism Act 2011.
Cllr P Denton at minute no. 143.4 family member utilises the provision

134. TO CONSIDER REQUESTS RECEIVED BY THE CLERK FOR DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011 *(Here Cllrs who have declared an 'interest' in something on the agenda can request in writing using the prescribed form, that they be allowed to speak, remain in the meeting where it is being discussed and potentially vote! There are strict criteria in place to even consider this, and the council's decision is final).*
None received

135. TO CONSIDER EXCLUDING THE PRESS & PUBLIC FROM LISTED AGENDA ITEMS, (Public Bodies, Admission to Meetings Act 1960. That the publicity would be prejudicial to the confidential nature of the business to be transacted). FOR THE PRESCRIBED GROUNDS IDENTIFIED BY THE COUNCIL. None identified

136. TO RECEIVE SUCH ITEMS THAT THE CHAIR MAY WISH TO LAY BEFORE THE COUNCIL
Burst water pipes on Durkar Lane and Painthorpe Lane near Mackie Hill School causing utter disruption. Clerk was instructed to contact Yorkshire Water and Highways to ask the agreed questions.

137. POLICE SAFE SCHEME
1. To receive the final Safe Scheme Report for September 2026. This was received along with the closing message from PC Firth. **NOTED**

138. TO RECEIVE THE PACT REPORT FROM WEDNESDAY 14th September 2026
Sadly, no members of the public had attended. The parish council thanked Cllr Jane Ellis for her report and attendance. **Resolved: That the PACT report informing of new Police powers around Boy Racers, anti-social behaviour re: E Scooters and Bikes is received. Next meeting Wednesday 4th November 7.30pm in The Village Institute.**

139. TO RECEIVE UPDATES FROM AND SUBMIT ISSUES TO THE WARD DISTRICT COUNCILLORS REGARDING MATTERS IN AND AFFECTING OUR PARISH

Discussions took place over the requirement to hold the WMDC/PROW Committee meeting before the Broadcut Farm cut-off date of 26th October.

Blacker Lane leading to the junction of Denby Dale Road/British Oak pub was reported for urgent attention as the banking is sliding onto the footpath making it dangerous and impassable in the not-too-distant future.

Resolved: That a meeting between WMDC/PROW Committee will try to be arranged before 26th October 2026.

140. TO APPROVE AS AN ACCURATE RECORD THE MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY 1ST SEPTEMBER 2026

Resolved: That the minutes are approved as an accurate record and duly signed by the Chair.

141. TO RECEIVE APPLICATIONS OF INTEREST FOR THE CASUAL VACANCY & MOVE TO FILL THROUGH THE CO-OPTION PROCESS. No interest to date. **Resolved: To run for one more month, after that to cease and wait for the May 2027 elections.**

142. TO CONSIDER AUTUM/WINTER 2026 NEWSLETTER CONTENT/DISTRIBUTION COSTS /DISTRIBUTION DATE

Discussions took place. **Resolved: 1) That the content is approved but with further details to the write up about the Planning from Cllrs Wilby and Crompton.**

2) Provision of 4k x 4-page newsletter including postage to parish addresses supplied £2881.63. 3) Distribution date of week beginning 9th November. Cut-off date and submission to printer 28th October. Approved:

143. FINANCIAL MATTERS:

1. To receive and approve accounts and budget position up to 31st August 2026
   Resolved: That the reports are received and approved
2. To receive and approve the schedule of invoices & reimbursements for payment

Total	Supplier	Description
£ 4,740.95	HMRC	PAYE Q2 26 - 27
£ 9.40	Unity Trust Bank	Bank statement 31 August 2026
£ 70.38	HGCC British Gas Lite - Electricity	2 August - 1 September 2026
£ 52.50	Crigglestone Village Institute	Meeting room hire 01/09/2026
£ 456.00	Carousel Estates Ltd	HGCC Five-Year Fixed Wiring Test
£ 56.42	HGCC British Gas - Gas	24 August - 23 September
£ 234.00	Andrew Deptford	Defibrillator Pads x 3
£ 12.99	Epson Ltd	Printer ink subscription
£ 184.21	Pro Logic IT	Office 365 Subscription and support
£ 660.00	Alpha Heating	HGCC Drainage works
£ 37.60	YLCA	Training - Tenders
£ 34.80	Pro Logic IT	Laptop upgrade
£ 105.00	YLCA	Training - Talking Tables
£ 47.00	ICO	ICO Annual Subscription Fee (Nov 26)
£ 30.00	Starboard Systems Ltd	HGCC Scribe Booking System
£ 253.00	SLCC	SLCC Annual Subscription Fee
£ 420.00	Wakefield Website Design Ltd	Website Hosting Annual Fee
£ 323.11	Nest	Month 7 2026 - 2027
£ 4,291.65	Staff Costs	Month 7 2026 - 2027
£ 30.00	Starboard Systems Ltd	HGCC

3. To approve Clerks delegated authority to spend in consultation with the Chair. **NONE**
4. Grant Aid Applications – Storm Mystique Cheerleaders £600 help with venue hire for training **Resolved: Approved**
5. To consider the quotations for tree works at Willow Garth – **only one received. Resolved: That delegated authority be given to Parks and Opens Spaces Committee at their 22nd October 2026 meeting, to choose the preferred quotation.**
6. To consider action over the non-payment of a Newmillerdam sponsored hanging basket The Clerk informed the meeting of the circumstances. **Resolved: That the resident be contacted again for payment, in writing. That the resident is advised to check their bank statement to help locate the missing cheque.**

144. TO RECEIVE CLERKS REPORT AND CONSIDER ANY ACTIONS REQUIRED

The report had been circulated prior. Council raised no queries and **Resolved: to receive the report.**

145. MATTERS REQUESTED BY CLLRS

1. Cllr Ellis - To consider installing a replacement bench on Cliff Road opposite the Buxton's tankers. Discussions took place around replacement or repair, which went to the vote. **An amendment to the motion in that costings for both options are sourced was Approved.**

2. Cllr Ellis - To consider a fitting memorial for Cllr Cynthia Binns Cynthia, (Cynthia Rose) Discussions took place. **Resolved: That a 'Cynthia Rose' tree is planted in memoriam of Cllr. Cynthia Binns in the front garden of the Village Institute.**

3. Speeding on Crigglestone High Street, Lobby for golden river survey of speed. **Resolved: That this item is taken to the upcoming meeting arranged with WMDC for consideration.**

146. CORRESPONDENCE - TO CONSIDER THE FOLLOWING NEWLY RECEIVED AND DECIDE ACTION WHERE NECESSARY

Wakefield Housing Plan 2030 Consultation SurveyMonkey Powered Online Survey **Resolved: Parish Councillors wearing their resident's hat to access this and complete it individually.**
Wakefield Civic Society Notes 63: 28th August 2026
WMDC Newsletter - We're making our buildings fit for the future
Winter Service 2026/27 - Salt Provision for Parish and Town Councils.
Resolved: If the current storage arrangements are able to oblige, then the offer is to be gratefully accepted.
Jade Botterill MP: My Week In Westminster
YLCA Training Bulletin September and October 2026
YLCA White Rose Weekly Bulletin 19 September 2026
WMDC Newsletter - Light Up is back this November
Breakthrough Communications training courses October to December 2026
WMDC Newsletter - Latest on former Crown Court building
WMDC Newsletter - New mural unveiled in Ossett
Resolved: Correspondence NOTED unless indicated otherwise.

147. FINANCE AND GENERAL PURPOSES COMMITTEE - Next meeting 6.30pm 22nd October

148. PLANNING & RIGHTS OF WAY COMMITTEE – Next meeting 2pm 22nd October

149. TO RECEIVE THE APPEAL NOTIFICATION FOR BROADCUT FARM OUTLINE PLANNING APPLICATION AND DECIDE FURTHER ACTIONS.

APP/6014702 | Appeal against the refusal of planning application 24/01740/OUT for 'Outline planning application (including details of access from the A636 [Denby Dale Road] but all other matters reserved) for up to 100 residential dwellings (Use Class C3) with erection of employment floorspace (Use Classes E(g)(ii) and (iii), B2 and B8 with ancillary office) with associated servicing and infrastructure including

parking facilities, vehicle, pedestrian and cycle circulation, public open space, landscaping, ecology and noise mitigation, demolition of existing buildings and earthworks to create development platforms, drainage and means of access from the A636.' | Land At Broad Cut Farm Denby Dale Road Calder Grove Wakefield WF4 3AB

1. To give the Planning and Rights of Way Committee delegated authority to sign off on legal submissions, drafting and submitting representations, appointing APRICA Highway consultants to attend and speak at the appeal hearing on the parish council's behalf, without waiting for monthly council meetings for approval due to the timescales laid out in law being too restrictive. An indication of possible costs for appointing APRICA had been received and circulated prior to the meeting. **Resolved: That the indicated costs from APRICA of approximately £4,500 for their Appeal hearing services and the delegated authority to the PROW committee for the Broad Cut Farm Appeal process are Approved.**

150. PLANNING APPLICATIONS FOR CONSIDERATION

26/01479/TCA | 20 Stoney Lane Chapelthorpe Wakefield WF4 3JN Tree works
26/01679/TPO | overhanging vegetation 101 High Street Crigglestone Wakefield WF4 3EF
26/01640/FUL | Domestic store units (retrospective) | 155 High Street Crigglestone WF4 3EF
26/01292/CPL | Garage conversion | 310 Denby Dale Road Wakefield WF2 7BH
26/01486/CPE | Certificate of Lawfulness for a decking to rear of dwelling | 25 Blacker Lane Crigglestone Wakefield WF4 3EW
26/01699/FUL | First floor extension to front, 2no side windows to first floor and alteration of rear window to Juliet balcony | 74 High Street Crigglestone Wakefield WF4 3EE
26/01706/FUL|Demolition of garage and replacement garage|6 Maybury Avenue Durkar Wakefield WF4 3PW
Resolved: That the applications are NOTED

151. PARKS AND OPEN SPACES COMMITTEE – next meeting 5pm Wednesday 21 October

1. For committee to approve as an accurate record and full council to receive the minutes of 14th September 2026. **Resolved: That the minutes are approved as an accurate record and received by full council.**
2. To consider the recommendations for approval. **Resolved: That the recommendations listed in the 14th September minutes are approved.**

152. VILLAGE INSTITUTE CHARITY COMMITTEE (VICC)

1. To consider for approval the procurement of a professional Fire Risk Assessment at the cost of £495 as per the recent Health and Safety inspection. To be funded from the Health and Safety service budget line not used. **Resolved: Approved**
2. To consider for approval the quotation for the Village Institute's dividing wall servicing and maintenance £575+vat. To add the removal of the panel hinges to enable safer operation at the additional cost of £150+vat. Funds to come from the H&S and HR Company that did not progress this year. **Resolved: Approved**
3. To receive the minutes of the meeting held 28th September 2026. These were unavailable.
4. To consider the recommendations from the meeting. **Resolved: Approved.**

153. HALL GREEN COMMUNITY CENTRE (HGCC)

1. To receive Reinspection Survey (MA only) - J486211 at Hall Green Community Association, Community Centre 1a, Painthorpe Lane, Hall Green, Wakefield, West Yorkshire.
   Resolved: NOTED
2. To receive the minutes of the meeting held 28th September 2026. Unavailable
3. To consider the recommendations from the meeting

3.1 That an article be added to the annual newsletter advertising the HGCC venue at £12.50 per hour and asking residents for ideas on its future use.

3.2 That an additional £500 be added to the HGCC budget line for ad hoc maintenance to the end of this financial year, as funds initially allocated have been spent. (That a virement be approved for the movement of £500 from the 2026/27 Safe Scheme budget to the Reactive Maintenance budget for Hall Green Community Centre).

3.3 The committee asks the Parish Council to add £3,000 into the budget for 2027 – 2028 to cover caretaking and cleaning duties at the venue (and that it be given permission to directly target homes surrounding the centre in a bid to find persons willing to help).

3.4 General Update: The committee decided to focus on considering the future uses of the venue, creating a welcoming environment, and completing a full launch in the summer of 2027. Its next meeting is on 6th November at HGCC.

Resolved: That the recommendations are approved.

154. EVENTS WORKING PARTY UPDATES (Cllr Ellis)

Macmillan coffee morning held 21st September HGCC. Disappointing attendance, but still over £100 was raised. Next working party meeting scheduled for Monday 2nd November 2026, 6pm held in Hall Green Community Centre.

155. COMMUNITY HERO INITIATIVE/WORKING PARTY MEETING

1. To confirm appointment of interested resident Jo Gogarty. **Resolved: Approved**
2. To arrange 1st meeting date. **Resolved: Clerk to circulate available dates.**

156. TO RECEIVE FEEDBACK FROM REPRESENTATIVES OF EXTERNAL COMMITTEES OR OTHER MEETINGS/TRAINING

Clerk's attendance at SLCC Cheshire, YLCA Talking Tables covering Planning reforms to NPPF, Footpaths, Potholes, new AGAR Audit rules for 2027 and Artificial Intelligence good and bad.

157. TO CONSIDER COMMUNICATION ITEMS:

Press reports –Input to next Parish Link magazine, Items for the web site/FB.

Resolved: Hall Green Community Centre, Broadcut Farm, Remembrance Sunday details, other items from council business and committee business as appropriate.

158. REMEMBRANCE SUNDAY 8th NOVEMBER 2026

1. To consider the arrangements for the Newmillerdam and Crigglestone Services

- The Act of Remembrance will be at Crigglestone War Memorial at 12.00noon with Rev'd Stuart Millington Ret'd and Cllr Paul Denton in attendance and laying the wreath.

Resolved: Clerk to source order of service. Travel expenses can be paid on receipt of expenditure form as Council has General Power of Competence (GPoC)

- Newmillerdam – 9.45am with Rev'd Julian Pursehouse with Cllr Paul Crompton in attendance and laying the wreath. **Resolved: Cllr Crompton to chase up a response from Rev'd Pursehouse.**

159. ITEMS FOR NEXT AGENDA

Cllr Ellis - Citizen Coin

160. TO CONFIRM DATE AND TIME OF NEXT MEETING of the Parish Council:

6 pm, Tuesday 3rd November 2026.

As there was no further business to be transacted, the Chair thanked everyone for attending and closed the meeting at 19.42

Signed..... Date.....03/11/2026.....

Chair of Crigglestone Parish Council