

CRIGGLESTONE PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 7th July 2026 6pm in The Village Institute, High Street, Crigglestone, WF4 3EB

Present: Cllrs: P Denton (in the chair), P Crompton, M Oxspring, A Wilby, P Daniels, L Johnson

Attendees: Claire Cooper – Deputy Clerk

Members of the public: 1 member of the public (District Councillor James Johnston)

71. MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND A PUBLIC SESSION AT THE BEGINNING OF THE MEETING FOR A MAXIMUM OF 15 MINUTES. No issues raised

72. TO RECEIVE APOLOGIES AND ACCEPT REASONS FOR ABSENCE

Cllrs: Alan Roe, Nick Clews and Jane Ellis

Resolved: That the reasons for absence are approved.

Absent – Cllr Jackie Craven

73. TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Crigglestone Parish Council Code of Conduct for Members and by the Localism Act 2011. Noted: Cllr Michael Oxspring for Hall Green Community Centre

74. TO CONSIDER REQUESTS RECEIVED BY THE CLERK FOR DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011 (*Here Cllrs who have declared an 'interest' in something on the agenda can request in writing using the prescribed form, that they be allowed to speak, remain in the meeting where it is being discussed and potentially vote! There are strict criteria in place to even consider this, and the council's decision is final*). **None received**

75. TO CONSIDER EXCLUDING THE PRESS & PUBLIC FROM LISTED AGENDA ITEMS, (Public Bodies, Admission to Meeting Act 1960. That the publicity would be prejudicial to the confidential nature of the business to be transacted). FOR THE PRESCRIBED GROUNDS IDENTIFIED BY THE COUNCIL.
None.

76. TO RECEIVE SUCH ITEMS THAT THE CHAIR MAY WISH TO LAY BEFORE THE COUNCIL

1. To stand and mark a 1-minute silence for parish councillor Mrs Cynthia Binns who unexpectedly passed away on Sunday 7th June 2026

Note: Councillors requested that the Clerk write to Nick Clews to thank him for the exceptionally moving service.

2. To welcome the newly elected District Cllr for Ward 18 Rural –

Note: The Chair welcomed District Councillor James Johnston

The Chair brought the following item forward on the agenda to allow the District Councillor to make his report and leave to attend a second Parish Council meeting.

77. TO RECEIVE UPDATES FROM AND SUBMIT ISSUES TO THE WARD DISTRICT COUNCILLORS REGARDING MATTERS IN AND AFFECTING OUR PARISH

District Councillor James Johnston reported that the Councillors are all still learning their role but are holding surgeries on the first Saturday of each month and will be advertising these shortly. Local development planned in the area is a key item within their present casework.

78. POLICE SAFE SCHEME

1. To receive the Safe Scheme Report for June 2026. **None received.**

Noted: The Parish Council expressed disappointment that there was no report or police presence at full council.

2. Priorities.

Noted: The safe scheme presence at One Stop needs to be at rush hour, Speeding is a continuing issue across the parish. Request for increased presence in Painthorpe following recent ASB.

79. TO APPROVE AS AN ACCURATE RECORD THE MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY 2nd June 2026

Resolved: That the minutes are approved as an accurate record with signature deferred to the September 2026 meeting.

80. FINANCIAL MATTERS:

1. To receive and approve accounts and budget position up to 31st May 2026

Resolved: That the Accounts are received and Noted

2. To receive and approve the schedule of invoices & reimbursements for payment **Resolved: Approved for payment**

3. To note the VAT reclaim submitted to end June 2026 £3382.22 **Resolved: Noted**

4. To approve set up of staff August salary payments in advance. **Resolved: Approved**

5. To approve Clerks delegated authority to spend in consultation with the Chair through July & August where there are no meetings. **Resolved: Approved.**

6. To consider Clerks request to attend YLCA Training Tables Day in September £105.00 covering 9 topics. **Resolved: Approved.**

81. TO RECEIVE CLERKS REPORT AND CONSIDER ANY ACTIONS REQUIRED

1. To note CAS-735487 submitted to WMDC 10th June - resident complaint about encroaching shrubbery on public footpath the rear of VI from Hollin Lane to Durkar Lane. **Resolved: Noted**

2. To note claimant on Manor Farm re movement in their garage wall – Insurance received no response from claimant by cut-off date, claim now closed.

Resolved: Noted

3. To consider purchase of 2nd hand, large, outdoor, permanent planters for various areas in the parish.

Resolved: That all available stock be purchased and the Clerk should investigate options for siting and planting these.

4. To consider course of action for redundant metal lamppost Christmas tree brackets x 50 **Resolved: The Clerk to consider approaching other Parish Councils to see if anyone would like to buy them prior to any decision being made.**

82. MATTERS REQUESTED BY CLLRs

1. Cllr Wilby - Request to Highways for a Golden River survey, if these no longer available to ask why? Speeding in the High Street and parish generally.

Resolved: To approach Highways to request this is completed.

2. Cllr Ellis - Lamp Light of Peace for November Remembrance.

Resolved: To advise the Clerk to speak to Cllr Ellis and provide one of the two lamps the clerk currently holds.

83. CORRESPONDENCE - TO CONSIDER THE FOLLOWING NEWLY RECEIVED AND DECIDE ACTION WHERE NECESSARY

1. WMDC Newsletter - Cheer on England at WX
2. YLCA White Rose Weekly Bulletin 12th June, 19 June 2026, 26 June 2026
3. Update on Wakefield Civic Society Excursions Programme
4. YLCA Councillors Discussion Forum - Thursday, 25 June
5. YLCA Training Bulletin June 2026, YLCA Training Bulletin July 2026
6. WMDC Your District Newsletter - Pledge to put local people first as new priorities announced
7. Wakefield Civic Society Notes 57: 3rd June 2026
8. **YLCA South Pennine Branch Annual Meeting - Tuesday, 30 June**
Noted: Councillor Peter Daniels attended and reported briefly on matters discussed.
9. WMDC Newsletter Your District
10. New Age Friendly Town and Parish Council Guide Webinar - Thursday, 25 June Free of charge
11. **Invitation received to consultation event on 8th July from Taylor Wimpey homes re land off Asdale Road proposed housing development.**

Resolved: Councillors: Andrew Wilby, Paul Crompton and Lynne Johnson will attend the 2pm session as representatives of the Parish Council to fact check only.

84. FINANCE AND GENERAL PURPOSES COMMITTEE

Next scheduled meeting 6.30pm 23rd July 2026. Noted

85. PLANNING & RIGHTS OF WAY COMMITTEE

Next scheduled meeting 2pm 23rd July 2026. Noted.

86. PLANNING APPLICATIONS FOR CONSIDERATION

26/00359/NMC01 | Addition of roof windows to front and rear | 34 Kenton Drive Durkar Wakefield WF4 3PN

26/00939/PIP | Permission in Principle for the erection of 1 no. dwelling. | Land Adj To 47 Low Moor Lane Woolley Wakefield WF4 2LJ

26/00665/FUL | Part single storey rear, part two storey extension to side | 567 Denby Dale Road Calder Grove Wakefield WF4 3DA

25/01847/NMC01 | Non-material change to approved application ref: 25/01847/FUL dated 28.01.2026 (Single storey side and rear extension) Changing the proposed side extension roof from a pitched roof to a flat roof. | 9 Willow Garth Durkar Wakefield WF4 3BX

26/00984/FUL | Conversion of existing outbuilding with associated extension to form swimming pool and creation of outdoor parterre comprising formal patio and planting areas | Chapelthorpe Hall Hall Lane Chapelthorpe Wakefield WF4 3JB

26/00985/LBC | Conversion of existing outbuilding with associated extension to form swimming pool and creation of outdoor parterre comprising formal patio and planting areas | Chapelthorpe Hall Hall Lane Chapelthorpe Wakefield WF4 3JB

26/01049/FUL Extensions to side 144 Cliff Road Craggstone Wakefield WF4 3EL

26/01130/TPO | Crown Lift and Crown Reduce 1 Oak Tree on the affected garage side of 49 Mackie Road and building side only of 47 Mackie Road to achieve a maximum clearance of 2metres between the adjacent garage building roof and dwelling structure (windows/gutter/outer wall). | 49 Mackie Road Craggstone Wakefield Wakefield WF4 3FS

26/01054/FUL | Proposed food and drink outlet | Craggstone Sports Club Painthorpe Lane Hall Green Wakefield WF4 3LA

26/00789/FUL | Conversion of existing detached shed to therapy business | 46 Hollingthorpe Road Hall Green Wakefield WF4 3NW

26/00978/CPL | Mixed use as dwellinghouse and dog grooming salon | 4 Castle Meadows Hall Green Wakefield WF4 3QJ

26/00857/FUL | Construction of extension/glazed solar thermal buffer to rear. Modifications to existing rear elevation. Installation of photovoltaic panels to south-west and north-east facing roof slopes of detached garage | 2 Stoney Lane Chapelthorpe Wakefield WF4 3JN

Resolved: That the planning applications are Noted unless otherwise indicated

Resolved: That items of interest from previous meetings are included, along with the council decision to adopt General Power of Competence, Council representatives attending Asdale Road consultation.

95. ITEMS FOR NEXT AGENDA

Discuss the effectiveness and value of the safe scheme and consider if it should continue

96. PERSONNEL COMMITTEE

1. For committee to approve and full council to receive the minutes of the meeting held 30th June 2026.

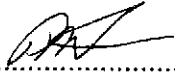
Resolved: That committee approve as an accurate record and full council receive them.

2. For the council to consider for approval the recommendations in the tabled document.

Resolved: That the recommendations are approved.

97. TO CONFIRM DATE AND TIME OF NEXT MEETING of the Parish Council 6pm,
Tuesday 1 September 2026. There is no meeting in August

As there was no further business to be transacted the Chair thanked everyone for attending and closed the meeting at 7.36pm.

Signed.......... Date.....01/09/2026.....

Chair of Crigglestone Parish Council