

CRIGGLESTONE PARISH COUNCIL

Minutes of the meeting held on Tuesday 4th July 2023 at 6pm in The Village Institute, High Street, Crigglestone WF4 3EB

Present: Cllrs: P Denton (Chair), C Binns, J Craven, Paul Crompton, P Daniels, J Ellis, M Oxspring, A Roe, G Maconachie.

Attendees: Sarah Knowles-Clerk to the Council

Members of the public: District Cllrs: Cynthia Binns. 1 member of the public

64. To receive apologies and accept reasons for absence

A Wilby– family commitments

Resolved: That the reasons for absence are accepted

65. Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Crigglestone Parish Council Code of Conduct for Members and by the Localism Act 2011.

Hall Green CC – Cllrs Oxspring, and Craven as trustees, Cllr Binns as secretary.

66. To consider requests received by the Clerk for dispensations under Section of the Localism Act 2011. None received

67. To receive such items that the Chairman may wish to lay before the Council.

None received

68. To approve as an accurate record the minutes of the Council meeting held on 6th June 2023

Resolved: That the minutes are approved as a correct record and signed by the chairman.

69. Financial Matters:

1. To receive and approve account reconciliation to 30th June 2023 including Budget report. The newly procured accounting software Scribe had generated the reports for councils' consideration. Bank Balance as of 28 June 2023 £151,077.24. The Budget report was considered at length for greater understanding of the layout. Queries were raised and typing errors spotted, all of which the Clerk will address.

Resolved: That the financial reports are received and accepted and that the anomalies will be rectified for the next meeting.

2. To note the salaries will be pre-loaded to the bank due to no meeting in August - **NOTED**
3. To receive and approve the schedule of payments with invoices inc Clerk and Deputy Clerk expenses reimbursements. **Resolved:** Approved

Staff salaries	June inc additional hours	2482.36
Expenses reimbursements	Clerk and Deputy Clerk	13.20
CJ Security	Annual Alarm Service to VI	40.00
CPRE	Annual Bronze subscription	75.00
SLCC	Deputy Clerk training	144.00
YLCA training	Cllr Ellis off to a flying start	66.80
Zurich Insurance	Long Term Agreement renewal	1146.09
Sth Wakefield Villages	Grant Aid for Market	750.00
Plusnet	Broadband June 2023	30.83
Pro Logic	Email and IT Hosting	143.44
	TOTAL	4891.72

- 70. To receive matters authorised by the Clerk in consultation with the Chair**
None
- 71. To receive matters authorised by the Clerk in line with delegated powers**
1. £50 expenditure to FBEP for planting up BEP memorial Stone – **NOTED**
- 72. To receive updates from and submit issues to the Ward District Councillors regarding matters in and affecting our Parish**
Cllr Ellis requested clarification on what the motion Dist. Cllrs proposed at the WMDC cabinet meeting.
Overgrown vegetation on footpath from Durkar House to Julie Avenue and Nth bound slip road Cedar Court need reporting to WMDC.
Dist. Cllr Binns spoke of forwarding the contact details for WMDC's West Yorkshire Combined Authority spokesperson, that the missing bollard on Denby Dale Road E had now been installed, that the request for safety barriers on the footpath to Crigglestone Nursery foot entrance gates had been declined due to the proximity of the bus stop and the width of the current footpath – Clerk instructed to advise the resident of the outcome. That the landowner on the opposite side to Betty Eastwood Park along Haveroid Lane has been contacted and has 21 days to respond to the request to cut back the overhanging branches. If no response received WMDC will take the necessary next steps. The various overhanging vegetation reports submitted by Cllr Oxspring have been logged, Bretton Lane Station Pub Cliff Rd – leak and pot holes have now been dealt with, significant road re-surfacing to the end of Haveroid Lane with Bull Lane is scheduled for 7-10th July, the unstable fencing/banking to Blacker Lane is a British Rail issue, planning approval for Chapel on Denby Dale Road E given only for 1 residence, no storage – Enforcement to check the history of the application and any subsequent requests. Request for a 'slow down' children playing sign on Common Way, Painthorpe declined by WMDC as this is a housing estate, not a through road, the possibility of the parish council siting a sign was raised – further enquiries to be made. New Hall prison has recently opened its new departure lounge to help inmates transition to society on their respective release day, Camphill Summer Fair attended which was a fabulous event, Complaint from resident that their request for a Summer 2023 hanging basket had not been actioned – Clerk to look into the matter.
- 73. Matters requested by Cllrs**
Cllr Oxspring – overgrown hedges to footpath from Woodmoor to approx. no. 11 Painthorpe Lane. **Withdrawn - item discussed in District Cllrs report.**
- 74. To receive Clerks' report**
Circulated prior. Additionally Clerk informed meeting of the request from WMDC for a buffer between the hanging baskets and the lighting column – Clerk to make enquiries with the contractor **Resolved:** that the Clerks report is received.
- 75. Correspondence - to consider the following newly received and decide action where necessary**
Resident complaint re overgrown vegetation on both side of the footpath that connects Almshouse Lane to Wood Lane – **report to WMDC**
Residents concern re use of Hotel St Pierre to house immigrants - **outcome of MP's efforts required before councils' position is concluded. Resolved:** That Mark Eastwood MP is thanked

for his attendance at the recent public meeting at which he demonstrated understanding of the concerns raised and issues arising.

Scout & NCCA July Beer Festival Support - Sponsor a Barrel **Approved £120 sponsorship expenditure**

West Yorkshire Combined Authority - Come join our Rail Strategy Webinars emailed 22/6/23

YLCA - Information & Training/Discussion Forum Bulletins

NALC Chief Executive's Bulletin - 22 June

White Rose Bulletin 16 June and Training Bulletin

WAKEFIELD DISTRICT LOCAL PLAN 2036 - MAIN MODIFICATIONS CONSULTATION MAY 2023 - extension until 5pm Thursday 6 July 2023 **Response in hand**

YLCA - Councillor Skills Webinar - Thursday, 6 July £25.00

West Yorkshire Combined Authority - Have your say on our Rail Strategy

YLCA - White Rose Bulletin 2 June

Resident enquiring about family member Jim Hancock a victim of the Colliery disaster

Light Up Blue- NHS75 anniversary **Forwarded to local historian for action**

Planning - call for evidence for case study

YLCA - D-DAY 80 - 6TH JUNE 2024 Anniversary Guide to marking the event

YLCA - Consultation on developing local partnerships for onshore wind in England

YLCA WEBSITE – Councillors log-in updated

The Big Conversation - June 2023

Student research dissertation request the impact of unitary council creation on parish and town councils

Wakefield Civic Society – membership commenced

Resolved: Noted, unless otherwise indicated

76. Village Institute Charity Committee (VICC) matters

1. To consider that the VI administrate their own payment schedule and remove the duty from being actioned at the parish council meetings. **Approved** – with the understanding that the minutes of the VI meetings report on the financial situation and this is shared with the Parish Council.

2. To consider details from Clerks earlier meeting with neighbours re bathroom window planning application and request to purchase land.

Resolved: That as long as the window is of obscured glass the parish council have no objection to submit. That the request to purchase a section of VI land is dealt with at a later date by the VI committee and their recommendation to full council received in due course.

77. Planning applications for consideration (circulated prior)

23/00960/FUL 34 High Street Crigglestone Wakefield WF4 3EB Conversion of garage space to habitable, new doors and rooflights to existing rear extension, insertion of first floor window to west elevation. **Extension previously requested – no objections as long as the bathroom window is installed with obscured glass.**

23/00935/CPL East House 10 Church Lane Chapelthorpe WF4 3JF Alteration of windows to northwest elevation 23/00935/CPL Crigglestone

23/01091/FUL Plot 1, Calder Park Thomas Maddison Lane Wakefield Erection of two buildings, to be subdivided internally to create 9 units with associated service yard, car parking, fencing and landscaping. **Resolved:** Object on the grounds of; supporting the holding objection from Wakefield Council Drainage, concerns of lack of Flood Risk considerations and mitigations against the flood risk, Hydrology review of Calder Park and the impact on the current drainage

system of Calder Park, contribution to air pollution from the use classes, the impact on Biodiversity and the local residents.

23/01058/HHN3 Almshouse Lane 708 Barnsley Road Newmillerdam WF2 7ST High hedge complaint

23/00443/FUL 7 Lake View Newmillerdam WF2 7SN replacement and extension of the existing first floor balcony to the front

23/00868/FUL 53 Grove Park Calder Grove WF4 3BZ Proposed loft conversion with hip to gable roof and dormer to rear

23/01099/FUL Alcudia Woolley Low Moor Lane Woolley WF4 2LN change of use from mixed use agricultural/residential to mixed use plant hire & aggregates business/residential, including use of existing office building as a physiotherapy room for personal use, construction of push walls, re-siting of containers, plant storage, associated works and landscaping scheme (part retrospective)

23/01020/FUL 8 St James Road Craggstone Erection of pergola in rear garden (retrospective)

Resolved: Applications noted, unless otherwise indicated

78. Planning & Rights of Way Committee (PROW)

Notification of final submission re LDP Main Modifications consultation ending 6th July 2023 and the parish council's submission had been circulated prior on the website.

Resolved: That Andrew Towlerton (planning consultant) and Wakefield Civic Society are wholeheartedly thanked for their efforts in supporting the parish council in their capacity of consultee in the numerous rounds of consultations undertaken.

79. Hall Green Community Centre matters

Free Summer Holiday Activities for children are available and include breakfast and lunch. Booking necessary.

80. Hall Green Community Centre extension – No further updates available

81. Parks & Open Spaces matters

Memorial stone planting completed.

82. To receive the Police report – No Police representative in attendance

The report had been circulated prior via email. Concerns were raised at the doubled crime figures since this time last year. **Priorities** – South View, Painthorpe Craggstone All Blacks Rugby ground to address the increase of ASB both current and in school holidays, speeding on Denby Dale Road W at Kingfisher shop, obstructive parking at Kingfisher, drug dealing and taking to rear of St James Church, Chapelthorpe.

Resolved: To add Safe Scheme review to September agenda

83. To receive feedback from representatives of external committees or other meetings/training

Clerk attended SLCC Management in Action Conference, Kennilworth 20/21 June. Intense but highly rewarding. Workshops and guest speakers focused on the positivity of a clear communication, can-do attitude and mindset. Guest speakers included:

- Victoria Humphries – member of the first all-female expedition to the North Pole,
- Josie Payne Emotional Intelligence and Assertive Behaviour – Josie has the misfortune to be taken hostage abroad

- Ian Morris Clerk to Peterlee Town Council 'Turning Snakes into Ladders: How to Improve your Council's Mindset for Better Collaboration in your Local Area,'
 - Morgan Witzel leadership and management, including The Ethical Leader – extremely thought-provoking workshops in ethics, most entertaining and informative
- Genuine sources of information from exhibitors, paly area and sector specific solicitor to name a few.
- Cllr Ellis completed the YLCA new Cllr training off to a flying start.

84. To consider communication items:

Press reports –Input to next Parish Link magazine, Items for the web site/FB.

Usual information to include School Holiday activities at Hall Green Community Centre

85. To confirm date and time of next Parish Council meeting held in the Village Institute, High Street, Crigglestone. Tuesday 5th September 2023 at 6pm

86. IN PRIVATE - Public Bodies (Admission to Meeting Act 1960) that the press and the public be excluded from the remainder of the meeting on the grounds that the publicity would be prejudicial to the confidential nature of the business to be transacted.

Resolved: That a press and media statement is prepared re the current use of Hotel St Pierre and Cedar Court Hotel once feedback from the MP Mark Eastwood has been received with his findings from central government.

That a letter re the residents and parish councils' frustration and concerns is sent to the leader of WMDC Denise Jeffrey.

As there were no further items for discussion, the Chair thanked everyone for their attendance and closed the meeting at 20.05

Signed.....
Chairman

Date.....